

Training and Exercise Subcommittee Meeting Minutes
Wednesday, October 5, 2016
Delaware Fire School

On November 9, 2016 the Training and Exercise Subcommittee meeting was held at the Delaware State Fire School in Dover with representatives from the Training and Exercise Subcommittee and the Delaware Emergency Management Agency (DEMA).

Attendees:

Robert Newnam, DE State Fire School, Chairman
Thomas Nesbella, DEMA
Paige Fitzgerald, DEMA
Marny McLee, DEMA, Citizen Corps
Eric Morgan, DEMA
Anita Broadnax, DEMA
Gary Green, DEMA
Cindy Carney, DEMA
Dwayne Day, DelDOT
Betty Decker, PHPS
Matthew Higgins, DNREC
Joseph Hughes, League of Govt.
Claudette Martin-Wus, DTI
Allen Metheny, DVFA
David Mick, Kent EMS
Lisa Tanielian, Dept of Ag
Harvey Velott, DSP, DE Information and Analysis Center

The meeting was called to order at 8:30 a.m. by Chairman Robert Newnam who welcomed everyone and introductions were made.

A quorum of members is present and we will go on with the business session.

A motion was carried for the minutes of the October 5, 2016 meeting to be approved.
APPROVED (Motion by Allen Metheny, Second by Matthew Higgins)

Exercise Programs – Tom Nesbella reported on the following exercises:

- Wilmington, HazMAT FSE, 15 Oct 16
- DTI, Cyber, FE 27 Oct 2016
- NCC, Active shooter, FE, 4 Nov 2016
- Sussex Ferry Active shooter/IED, FE, 16 Nov 2016

- o Other DE exercises:
- o State-wide TTX's for school shooting/shelter-in-place, ongoing this year
- o Ebola Tabletop Exercise – 13 Sept, 2016
- o PH, Beebe Evacuation FSE, 22 Oct 2016
- o PH Symposium, 2 Nov 2016
- o Nanticoke: Evacuation Exercise – Planning stages, TBD time
- o HealthSouth: Currently working on Active Shooter Policy, plan to do TTX first, then will decide on exercise. (Doors locked 24/7 and an individual must be buzzed in from outside.)
- o A.I. DuPont: IT failure with focus on ransom ware – follow-up to Data Center Exercise done last quarter, last year, evacuation exercise for outpatient therapy area,

- tornado/severe weather exercise, 3 sessions focused on evacuation - therapy and nursing units –June, Participating in South East PA exercise -focus on Family reunification – June 30, MCI – tentative July
- Bayhealth: Conducted 3 no notice Ebola exercise in last couple of months, MMH Active Shooter drill – June
 - Beebe: Exercise tentative for Fall to Follow-up to real Network outage that occurred, Code Pink/Adam – next few months; changing of assignments-exercising those changes, HazMat Exercise – September
 - CCHS: Task force created with Hospital CC & IT CC – Cyber TTX next week (June 6th), Active Shooter TTX on new policy and video last week in June (6/27), MCI – Fall
 - St. Francis: HazMAT MCI Drill – Decon procedures – August, ID Transport Team drill with patient – September, Ebola Drill - November

If you know of any other drills or exercises, please send them to Tom Nesbella.

Training Programs – Tom Nesbella reported on the following training sessions:

- PER-230 & 231, 19 Oct 2016, 22 attended
- PER-320 Personal Protective Measures for Biological Events, TBD
- In-residence courses:
 - Center for Domestic Preparedness (CDP), 1
 - New Mexico Tech (NMT), 0
 - Counter Terrorism Operations Support (CTOS), 0

After Action Report Improvement Plan

- None.

Financial Statements

- Financial Statements, FY15 budget was reviewed.

Old Business

The Training and Exercise Planning Workshop will follow directly at the adjourning of this meeting.

New Business

- None

Request for training

Harvey Velott is requesting \$563.94 to send a member from the DIAC team to Gang Awareness and Recognition Training in Marriottsville, MD. APPROVED (Motion by Allen Metheny, Second Dwayne Day)

Harvey Velott is requesting \$1,236.15 to send a member from the DIAC to Field Analysis Report and Analytical Tradecraft Seminar in Austin, TX. APPROVED (Motion by Allen Metheny, Second Dwayne Day)

Harvey Velott is requesting \$13,800.00 to host the NTOA SWAT I Command Course for 25 law enforcement officers from all tactical teams in DE. APPROVED (Motion by Allen Metheny, Second Dwayne Day)

Harvey Velott is requesting \$1,835.50 to allow one DSP officer to attend the Intro to Air Operations (L-986) and Air Operations Support Group Supervisor (L-987). APPROVED (Motion by Allen Metheny, Second Dwayne Day)

Harvey Velott is requesting \$4,662.00 to allow two officers to attend the LEO Advanced Sniper Course in Apple Valley, CA. APPROVED (Motion by Allen Metheny, Second Dwayne Day)

Eric Morgan request was presented, voted on and approved last month for the original amount of \$6,710.00. Revision made for registration fee accruing an extra \$1,975.00. APPROVED (Motion by Allen Metheny, Second Harvey Velott)

Claudette Martin-Wus is requesting \$9,805.65 to be reallocated from their FY15 exercise ISIP line into their FY 15 ISIP training line. APPROVED (Motion by Dwayne Day, Second Harvey Velott)

NIMS- Eric Morgan reports:

- Approximately about 50% of the reports are in and all NIMS reports are due by December 2, 2016

Citizen Corps/CERT– Marny McLee reports:

- The end of the year CERT training course will be held at DEMA December 3-4.

Committee Member Comments

- None.

Next meeting is December 7, 2016

Meeting adjourned at 9:00 a.m.

Respectfully Submitted,

Anita Broadnax